Azusa Police Department

Azusa PD Policy Manual

72-Hour Parking Violations

524.1 PURPOSE AND SCOPE

This policy provides procedures for the marking, recording, and storage of vehicles parked in violation of the Azusa City Ordinance regulating 72-hour parking violations and abandoned vehicles under the authority of <u>Vehicle Code</u> § 22669.

524.2 MARKING VEHICLES

Vehicles suspected of being in violation of the City of Azusa 72-Hour Parking Ordinance shall be marked and noted on the Azusa Police Department Red Warning Notice (form 69). An Incident Report is issued by Dispatch at this time.

A visible chalk mark should be placed on the left rear tire tread at the fender level unless missing tires or other vehicle conditions prevent marking. Any deviation in markings shall be noted on the Red Warning Notice.

All Red Warning Notices shall be retained in the corresponding Beat Folder in the Report Writing Room.

If a marked vehicle has been moved or the markings have been removed during a 72-hour investigation period, the vehicle shall be re-marked for the 72-hour parking violation and a Red Warning Notice completed as was done originally.

Parking citations for the 72-hour parking ordinance shall not be issued when the vehicle is stored for the 72-hour parking violation.

524.2.1 MARKED VEHICLE FILE

The Red Warning Notices shall be maintained in the corresponding Beat File.

Community Services Officers shall be responsible for the follow up investigation of all 72-hour parking violations noted on the Marked Vehicle Cards.

524.2.2 VEHICLE STORAGE

Any vehicle in violation shall be stored by the authorized towing service and a vehicle storage report (CHP 180) shall be completed by the officer authorizing the storage of the vehicle.

The storage report form shall be submitted to Dispatch immediately following the storage of the vehicle. It shall be the responsibility of Dispatch staff to immediately notify the Stolen Vehicle System (SVS) of the Department of Justice in Sacramento (Vehicle Code § 22851.3(b)). Notification may also be made to the National Law Enforcement Telecommunications System (NLETS)(Vehicle Code § 22854.5). Dispatch staff will subsequently forward all forms to the Records Bureau for retention.

Within 48 hours of the storage of any such vehicle, excluding weekends and holidays, it shall be the responsibility of the Records Bureau to determine the names and addresses of any individuals

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having an interest in the vehicle through DMV or CLETS computers. Notice to all such individual
shall be sent first-class or certified mail pursuant to <u>Vehicle Code</u> § 22851.3(d).